

NORTH HERTFORDSHIRE DISTRICT COUNCIL



15 May 2024

Our Ref Council 23 May 2024
Contact. Committee Services
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To: The Chair and Members of North Hertfordshire District Council

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE COUNCIL

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES,
LETCWORTH GARDEN CITY, SG6 3JF**

on

THURSDAY, 23RD MAY, 2024

at

7.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda **Part I**

Item		Page
1.	ELECTION OF THE CHAIR OF COUNCIL FOR THE CIVIC YEAR 2024-25	
2.	APOLOGIES FOR ABSENCE	
3.	ELECTION OF THE VICE CHAIR OF THE COUNCIL FOR THE CIVIC YEAR 2024-25	
4.	MINUTES - 18 APRIL 2024	5 - 14
	To take as read and approve as a true record the public minutes of the meeting held on the 18 April 2024.	
5.	CHAIR'S ANNOUNCEMENTS	
	<u>Climate Emergency</u>	
	The Council has declared a climate emergency and is committed to achieving a target of zero carbon emissions by 2030 and helping local people and businesses to reduce their own carbon emissions.	
	A Cabinet Panel on the Environment has been established to engage with local people on matters relating to the climate emergency and advise the council on how to achieve these climate change objectives. A Climate Change Implementation group of councillors and council officers meets regularly to produce plans and monitor progress. Actions taken or currently underway include switching to green energy, incentives for low emission taxis, expanding tree planting and working to cut food waste.	
	In addition the council is a member of the Hertfordshire Climate Change and Sustainability Partnership, working with other councils across Hertfordshire to reduce the county's carbon emissions and climate impact.	
	The Council's dedicated webpage on Climate Change includes details of the council's climate change strategy, the work of the Cabinet Panel on the Environment and a monthly briefing on progress.	

Ecological Emergency

The Council has declared an ecological emergency and is committed to addressing the ecological emergency and nature recovery by identifying appropriate areas for habitat restoration and biodiversity net gain whilst ensuring that development limits impact on existing habitats in its process.

The Council has set out to do that by a) setting measurable targets and standards for biodiversity increase, in both species and quantities, seeking to increase community engagement, b) to work with our partners to establish a Local Nature Partnership for Hertfordshire and to develop Nature Recovery Networks and Nature Recovery Strategy for Hertfordshire and c) to investigate new approaches to nature recovery such as habitat banking that deliver biodiversity objectives and provide new investment opportunities.

Declarations of Interest

Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.

- 6. DISTRICT COUNCIL ELECTION RESULTS (INCLUDING ALL POLLS) – 15 - 32**
2 MAY 2024
REPORT OF THE RETURNING OFFICER
- To receive a report detailing the results of the District and Police and Crime Commissioner polls held on 2 May 2024, including uncontested Parish Council elections.
- 7. ELECTION OF THE LEADER OF THE COUNCIL 2024-28**
- 8. APPOINTMENT OF THE DEPUTY LEADER OF COUNCIL AND MEMBERS 33 - 36**
OF THE CABINET FOR 2024/25
REPORT OF THE DEMOCRATIC SERVICES MANAGER
- To inform the Council of the Leader's appointment of members of the Cabinet for 2024/25.
- 9. APPOINTMENT OF MEMBERS OF COMMITTEES, JOINT COMMITTEES 37 - 52**
AND PANELS FOR 2024/25
REPORT OF THE DEMOCRATIC SERVICES MANAGER
- To inform the Council of the appointment of members of Committees for 2024/25.

- 10. APPOINTMENT OF CHAIRS AND VICE-CHAIRS OF COMMITTEES FOR 2024/25** 53 - 58
REPORT OF THE DEMOCRATIC SERVICES MANAGER
- To inform the Council of the appointment of Chairs and Vice Chairs for 2024/25
- 11. ADJOURNMENT**
- The Annual Meeting of Council will adjourn to allow meetings of each Community Forum to convene and elect Chairs and Vice Chairs for the civic year 2024- 2025.
- 12. KEY DECISIONS - LEADER'S ANNUAL REPORT ON CASES OF SPECIAL URGENCY** 59 - 64
REPORT OF THE LEADER OF THE COUNCIL
- To inform the Council of any occasions over the past year where provisions relating to "Special Urgency" have been used in connection with the publication of an intention to make a Key Decision, as required by legislation.
- 13. SCHEDULE OF COUNCIL MEETINGS 2024/25** 65 - 72
REPORT OF THE DEMOCRATIC SERVICES MANAGER
- To seek approval of a programme of ordinary meetings of the Council for the Civic Year 2024/25.
- 14. NOMINATION OF REPRESENTATIVES ON OUTSIDE ORGANISATIONS AND OTHER BODIES FOR 2024/25** 73 - 80
REPORT OF THE DEMOCRATIC SERVICES MANAGER
- To present a list to Council setting out the nomination of representatives on Outside Organisations and Other Bodies for 2024/25.
- 15. EXCLUSION OF PRESS AND PUBLIC**
To consider passing the following resolution:
- That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following report will involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act (as amended)
- 16. PART 2 MINUTES - 18 APRIL 2024** 81 - 86
- To take as read and approve as a true record the Part 2 minutes of the meeting of the Committee held on the 18 April 2024.

NORTH HERTFORDSHIRE DISTRICT COUNCIL

MINUTES

Meeting of the Council held in the Council Chamber, District Council Offices, Gernon Road,
Letchworth
on Thursday, 18th April, 2024 at 7.30 pm

PRESENT: Councillors: Daniel Allen (Chair), Chris Lucas (Vice-Chair), Ian Albert, Amy Allen, Matt Barnes, Clare Billing, Simon Bloxham, Ruth Brown, Val Bryant, Adam Compton, Mick Debenham, Elizabeth Dennis, Dominic Griffiths, Chris Hinchliff, Terry Hone, Keith Hoskins, Steve Jarvis, David Levett, Ian Mantle, Nigel Mason, Bryony May, Ian Moody, Ralph Muncer, Michael Muir, Louise Peace, Tom Plater, Claire Strong, Mandi Tandi, Richard Thake, Tom Tyson, Phil Weeder, Alistair Willoughby, Dave Winstanley and Daniel Wright-Mason.

IN ATTENDANCE: Ian Couper (Service Director - Resources), Steve Crowley (Service Director - Enterprise), Philip Doggett (Principal Estates Surveyor), Susan Le Dain (Committee, Member and Scrutiny Officer), James Lovegrove (Committee, Member and Scrutiny Manager), Callum Reeve (Democratic Services Apprentice), Anthony Roche (Managing Director), Melanie Stimpson (Democratic Services Manager), Jeanette Thompson (Service Director - Legal and Community) and Sjanet Wickenden (Committee, Member and Scrutiny Officer).

ALSO PRESENT:

There were 4 members of the public present.

274 APOLOGIES FOR ABSENCE

Audio recording – 1 minute 16 seconds

Apologies for absence were received from Councillors David Barnard, Raj Bhakar, Cathy Brownjohn, Juan Cowell, James Denselow, Faye Frost, Daniel Marsh, Gerald Morris, Lisa Nash, Sean Nolan, Sean Prendergast, Tamsin Thomas, Terry Tyler, and Michael Weeks.

Councillor Sam Collins was absent.

275 MINUTES - 25 JANUARY 2024 AND 29 FEBRUARY 2024

Audio Recording – 2 minutes and 2 seconds

Councillor Daniel Allen, as Chair, proposed and Councillor Elizabeth Dennis seconded and, following a vote, it was:

RESOLVED: That the Minutes of the Meetings of the Committee held on 25 January 2024 and 29 February 2024 be approved as a true record of the proceedings and be signed by the Chair.

276 NOTIFICATION OF OTHER BUSINESS

Audio recording – 3 minutes 2 seconds

There was no other business notified.

277 CHAIR'S ANNOUNCEMENTS

Audio recording – 3 minutes 10 seconds

- (1) The Chair advised that this year marked the 50th Anniversary of North Hertfordshire District Council.
- (2) The Chair advised that, in accordance with Council Policy, the meeting would be recorded.
- (3) The Chair reminded Members that the Council had declared both a Climate Emergency and an Ecological Emergency. These are serious decisions, and mean that, as this was an emergency, all of us, Officers and Members had that in mind as we carried out our various roles and tasks for the benefit of our District.
- (4) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (5) The Chair advised that the normal procedure rules in respect of debate and times to speak will apply.
- (6) The Chair advised that 4.8.23(a) of the Constitution did not apply to this meeting. A comfort break would be held at an appropriate time, should proceedings continue at length.
- (7) The Chair thanked attendees to his Civic Event and confirmed that £2,365 had been raised for his chosen charities.
- (8) The Chair advised that there had been some changes to Polling Station locations at the upcoming election, with posters available for Members to display at suitable locations around their wards.
- (9) The Chair advised on the process for those Members not standing or unsuccessful with their re-election to return their IT equipment.
- (10) The Chair thanked those Members not standing at the forthcoming election for their service to the Council and the following Members provided comments:
 - Councillor David Levett
 - Councillor Elizabeth Dennis
 - Councillor Ruth Brown
 - Councillor Ian Albert
 - Councillor Nigel Mason
 - Councillor Ralph Muncer
 - Councillor Steve Jarvis
 - Councillor Richard Thake
- (11) The Chair reminded Members to submit the required elections expenses forms by 6 June 2024.

278 PUBLIC PARTICIPATION

Audio recording – 22 minutes 45 seconds

There was no public participation.

279 QUESTIONS FROM MEMBERS

Audio recording – 22 minutes 52 seconds

There were no questions from Members.

280 NOTICE OF MOTIONS

Audio recording – 22 minutes 54 seconds

There were no motions submitted in accordance with Standing Order 4.8.12.

281 ITEMS REFERRED FROM OTHER COMMITTEES

Audio recording – 22 Minutes 59 seconds

N.B. Councillor Claire Strong left the Chamber at 19:53 and returned at 19:54.

N.B. Councillor Tom Tyson entered the Chamber at 19:53.

The Chair advised that there was a referral from Cabinet and two referrals from the Standards Committee and these would all be considered as individual standalone items.

8A) Shared Prosperity Fund Process

The Chair invited Councillor Elizabeth Dennis, Leader of the Council, to present the referral from Cabinet on this item.

Councillor Dennis advised that the rationale for the Cabinet decision was contained within the report and highlighted that funding had been acquired for the Solar for Business programme, which would present significant opportunities.

Councillor Steve Jarvis stated that the Solar for Business programme would assist in reducing the carbon emissions of the district, generate an income for the Council and have benefits for local businesses.

Councillor Elizabeth Dennis proposed and Councillor Ruth Brown seconded and, following a vote, it was:

RESOLVED: The Council approved up to £518,000 capital investment for the Solar for Business Programme, in addition to the £51,285 capital funding from the UK Shared Prosperity Fund.

REASONS FOR DECISION:

- (1) The Council will be provided with funding in April 2024 to allocate to schemes which were originally outlined in the Council's UK Shared Prosperity Fund (UK SPF) Investment Plan that was submitted in July 2021. This plan was approved by Department for Levelling Up Housing and Communities (DLUHC) in January 2022.
- (2) The Funds regulations allow considerable flexibility in how the Council allocates funding and under which approved UK SPF Activities. Officers presented a report to the Leadership Team on 5 February 2024, which outlined how the Council proposed to spend the remainder of the Fund in line with the UK SPF criteria set. The Leadership Team agreed with the proposal in principle, and therefore was presented to the Cabinet for further consideration (and subsequent recommendation to Council).

- (3) The individual projects will be managed by the relevant North Herts Council (NHC) service areas. Executive Members and Service Directors will be delegated to approve spend decisions, payments or grants made under the scheme as identified under table 8.1 of the report.

8B) Standards Matter Report

The Chair invited Councillor Ruth Brown, Chair of the Standards Committee, to present the referral from the Standards Committee on this item.

Councillor Brown advised that there had been a robust debate on the item at the Committee meeting on whether a two month period was a reasonable timeframe in which to undertake the Code of Conduct training and it was concluded that this was acceptable.

The following Members asked questions:

- Councillor David Levett
- Councillor Adam Compton
- Councillor Dominic Griffiths

In response to questions, Councillor Ruth Brown stated that:

- This would be virtual training to make it accessible to Members and Members that had completed the training would be monitored via GrowZone.
- Two months allowed Members flexibility for when to complete the training. It was anticipated that most Members would complete the training straight away, but also that new Members may experience IT and registration delays.

In response to questions, the Service Director – Legal and Community stated that:

- The training should be completed as soon as possible by Members.
- Should Council endorse this recommendation, then any Member failing to complete the training would be in breach of the Code of Conduct.
- Should a Member not complete the training, following reminders, they would be referred to the Standards Committee, which could result in a Standards Sub Committee hearing and subsequent sanctions such as censure.

Councillor Ralph Muncer noted that during the debate at the Standards Committee it had been confirmed that Officers would be available for support with training and to answer any queries.

Councillor Ruth Brown proposed and Councillor Ian Albert seconded and, following a vote, it was:

RESOLVED: That all District Councillors undertake post, all-out election training on the Code of Conduct within 2 months of their election (or availability of the training) whichever is the later date.

REASON FOR DECISION: To ensure good governance within the Council.

8C) Members Planning Code of Good Conduct

The Chair invited Councillor Ruth Brown, Chair of the Standards Committee, to present the referral from the Standards Committee on this item. Councillor Brown advised that:

- Members should refer to the supplement published as that contained the amendments to the Planning Code of Good Conduct from the Standards Committee, as tracked changes.

- The Code summary had been moved from the end of the Code to the beginning of the new version.
- There were some other minor tracked changes to the Code.
- There had been a robust debate on this item at the Standards Committee meeting.
- The Standards Committee would have the scope to review the Code against the model code.
- The Code and its tracked amendments should be adopted by Council.

The following Members took part in debate:

- Councillor Claire Strong
- Councillor Adam Compton
- Councillor Richard Thake
- Councillor David Levett
- Councillor Daniel Allen

Point raised in debate included:

- Concerns that the Code implied that Members should not attend a Parish Council meeting when a developer was present unless an Officer was also present.
- It was important that Members attended public meetings to hear comments from both sides on an application.
- Members should use common sense and not make comments at a public meeting, to avoid the risk of predetermination.
- The Planning Control Committee Members should have access to all available information on a planning matter, even public meetings.
- It would be unwise for any Member of the Planning Committee to make comments at a public meeting.

In response to points raised in the debate, Councillor Ruth Brown stated that the intention was to avoid private meetings between Members and developers.

In response to points raised in debate, the Service Director – Legal and Communities stated that:

- It was important the Code aligned to the national model endorsed by the Supreme Court.
- It was important that Members, especially those on the Planning Control Committee, remained open and transparent in approaching applications and discussions at public meetings could jeopardise that.
- If Members attend a public meeting, they should consult with the relevant service managers and adhere to the Code of Conduct. Officers would be able to advise on their conduct at such meetings.
- The second bullet point of paragraph 4 of the code 'Contact with Applicants, Developers and Objectors' could be amended to include the wording 'in private' to resolve the concerns.

Councillor Ruth Brown proposed, with the amendment to paragraph 4, and Councillor Elizabeth Dennis seconded and, following a vote, it was:

RESOLVED: That Council adopted the new Code as the Appendix 1 to Section 8 of the Constitution replacement, as further amended under paragraph 4, second bullet point to include the word 'in private'.

REASON FOR DECISION: To ensure good governance within the Council.

282 CONSTITUTIONAL AMENDMENT REPORT

Audio recording – 43 Minutes 8 seconds

The Service Director – Legal and Community presented the report entitled 'Constitutional Amendment Report' and highlighted that:

- The report clarified that at Annual Council there would be an election for the position of Leader of the Council.
- The position of Leader of the Council would then be coterminous with the whole Council election cycle.
- There were a few language changes to align the report to the language of the legislation, notably the word 'disqualified' instead of 'suspended'.

Councillor Elizabeth Dennis proposed and Councillor Ruth Brown seconded and, following a vote, it was:

RESOLVED: That Full Council approved the proposed amendments to the Constitution as set out in section 8.4 of this report.

REASON FOR DECISION: To ensure certainty around wording to cover the post all-out elections and better reflect potential situations where an election of a Leader may arise.

283 EXCLUSION OF PRESS AND PUBLIC

Audio recording – 44 minutes 57 seconds

Councillor Daniel Allen, as Chair, proposed and Councillor Elizabeth Dennis seconded, and following a vote, it was:

RESOLVED: That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following report will involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act (as amended).

284 PART 2 MINUTES - 28 SEPTEMBER 2023

N.B. This item was considered in restricted session and therefore no recording is available.

Councillor Daniel Allen, as Chair, proposed and Councillor Elizabeth Dennis seconded, and following a vote, it was:

RESOLVED: That the Part 2 Minutes of the Meeting of the Committee held on 28 September 2023 be approved as a true record of the proceedings and be signed by the Chair.

285 SALE OF LAND AT HITCHIN ROAD, WESTON KNOWN AS THE SNIPE - PART 2

N.B. This item was considered in restricted session and therefore no recording is available.

RESOLVED: That Full Council noted the contents of this report before coming to a decision in relation to Part 1.

REASON FOR DECISION: These recommendations are made as a result of extensive marketing by the Council's appointed agents and take into consideration current Council policies on sustainability and carbon emissions, whilst achieving best consideration.

N.B. Following the conclusion of this item there was a break in proceedings at 21:05 and the meeting reconvened at 21:17. During the break, Councillor Dominic Griffiths left the Chamber and did not return.

Following the comfort break the meeting resumed in open session.

286 SALE OF LAND AT HITCHIN ROAD, WESTON KNOWN AS THE SNIPE - PART 1

Audio recording - 1 hour 47 minutes 37 seconds

The Executive Member for Finance and IT presented the report 'Sale of Land at Hitchin Road, Weston Known as the Snipe, Part 1' and advised that:

- At the Cabinet meeting in December 2020 the land was declared as surplus to requirements and authority for its disposal was delegated to the Service Director – Resources in consultation with the Executive Member for Finance and IT.
- External advice on the sale was sought and a Memorandum of Understanding was entered into with an adjacent landowner to market the site jointly.
- The site was identified in the adopted Local Plan for 40 dwellings.
- The tenders received were higher than expected and therefore this item had been brought to Council for approval.
- Alternative options for the site were considered and these were detailed in paragraph 4 of the report.
- An unconditional offer for the site was received, however it was felt that the density of dwellings on this proposal were not achievable.
- It was deemed that the site was more marketable with the adjacent plot than being marketed in isolation.
- The Parish Council have not objected to the proposed development of this site.
- There were clear aspirations around climate change with the use of Future Homes Standards as detailed in section 14 of the report, and this was the standard for the whole site.
- There was an expectation for 40% affordable housing on the site.
- The capital receipts from the sale of the land would assist in the funding of future capital programmes.
- The report carefully considered the achievable capital receipts and the social benefit from the affordable housing from this sale.
- There had been a delay in advertising the second notice in this matter and the closing date for comments on this development was the 25 April 2024. Therefore, an additional recommendation was proposed (2.4) to allow any objections to be considered by the Service Director Enterprise in consultation with the Executive Member for IT and Finance with delegated authority to determine whether to proceed with the sale.
- Recommendation 2.1 had been amended to incorporate the new recommendation 2.4.

In response to a question from Councillor Muncer, the Principal Estates Surveyor stated that there had been no objections received from the public notices to date.

The following Members took part in debate:

- Councillor David Levett
- Councillor Steve Jarvis
- Councillor Adam Compton
- Councillor Ralph Muncer
- Councillor Alistair Willoughby
- Councillor Claire Strong
- Councillor Ruth Brown
- Councillor Ian Albert

Points raised in the debate included:

- Concerns that the percentage of affordable housing was not guaranteed.
- Concerns regarding the Memorandum of Understanding and the commitments placed on the Council when it came to determining the application at the Planning Control Committee.
- The site formed part of the Local Plan.
- It was sensible to market the two parcels of land together, as this would make the highways and community arrangements more acceptable to residents.
- The site should be sold with the expectation of a minimum of 40% affordable housing.
- It was good that a requirement to ensure that the development would achieve Future Homes Standards, was for the entire site, not just the land owned by the Council.
- There was not enough evidence within the report to satisfy concerns regarding the affordable housing percentage.
- There were concerns regarding the completeness of the report which restricted Members from scrutinising the proposal to ensure the best decision was taken for residents and the Council.
- There were outstanding responses to questions regarding the percentage of affordable housing.
- The commitment to the percentage of affordable housing was outlined at 9.4 of the report.
- The development would be an investment in the Community with affordable, quality housing.
- There was not enough contract information regarding the risks, should the houses not be delivered.
- This offered a chance to provide affordable housing, alongside a partner, and would achieve the desired percentage of housing across the entire site.
- There had been a benefit from delaying the sale, however the contract may be at risk if the matter was further delayed.

N.B. Councillor Amy Allen left the Chamber at 21:39 and returned at 21:43, following the conclusion of the vote.

Councillor Ian Albert proposed and Councillor Elizabeth Dennis seconded, and following a vote, it was:

RESOLVED:

- (1) Subject to 2.4, that Full Council granted approval for the Council to enter into a binding contract with the purchaser, conditional upon the grant of planning permission for a residential development as described in Part 2 of this report.
- (2) That Full Council approved the sale to be entered into jointly with the neighbouring landowner and to share the proceeds on the basis of an apportionment equivalent to the percentage of ownership.
- (3) That Full Council approved that the costs of sale and allowable expenses be shared in proportion as stated in 2.2.
- (4) That any objections received in response to the public notice (up to 25 April 2024) be considered by Service Director – Enterprise in consultation with the Executive Members for Finance & IT and Enterprise & Arts and Service Director – Resources, with delegation to determine whether to proceed with the sale or not.

REASON FOR DECISIONS: These recommendations are made as a result of extensive marketing by the Council's appointed agents and take into consideration current Council policies on sustainability and carbon emissions, whilst achieving best consideration.

The meeting closed at 9.44 pm

Chair

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**ANNUAL COUNCIL
23 MAY 2024**

PART 1 – PUBLIC DOCUMENT

**TITLE OF REPORT: DISTRICT COUNCIL ELECTION RESULTS (INCLUDING ALL POLLS)
– 2 MAY 2024**

REPORT OF THE RETURNING OFFICER

Results of the District Council polls are attached as the following appendices to this report (including where elections were uncontested):

- Appendix A – District Council Polls
- Appendix B – Parish Council Polls
- Appendix C – Police and Crime Commissioner Polls

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Election of DISTRICT COUNCILLORS for the Wards of North Hertfordshire District Council Summary of Results

Date of Election : Thursday 02 May 2024

Contested Elections

Arbury

Name of Candidate	Description (if any)	Number of Votes
DA COSTA Nicola Marianne	The Conservative Party Candidate	380
FLETCHER Anne	The Green Party	52
OLIVER Elizabeth Eleanor	Labour Party	78
TYSON Thomas Wade	Liberal Democrat	539 Elected

Vacant Seats: 1 Electorate: 2,241 Ballot Papers Issued: 1,052 Turnout: 46.94%

Baldock East

Name of Candidate	Description (if any)	Number of Votes
CAMERON Rhona Ann	Labour and Co-operative Party	418 Elected
COWELL Juan	The Conservative Party Candidate	323
PERROTT Lee Henry-John	The Conservative Party Candidate	366
THOMAS Steven Paul	Liberal Democrat	289
WEEDER Phillip Christopher	Liberal Democrat	281
WILLOUGHBY Stewart Robert	Labour and Co-operative Party	407 Elected

Vacant Seats: 2 Electorate: 2,282 Ballot Papers Issued: 1,084 Turnout: 47.50%

Contested Elections

Baldock West

Name of Candidate	Description (if any)	Number of Votes
BARBER James William	Liberal Democrat	176
BARBER Paul	Liberal Democrat	138
CLAYTON Philippa Mary	Reform UK	177
MUIR Michael	The Conservative Party Candidate	847 Elected
ROWE Emma Jane	Labour and Co-operative Party	960 Elected
SALT Richard Mark	The Conservative Party Candidate	654
SIMS David	Liberal Democrat	231
TOONE James Thomas O`Gorman	Labour and Co-operative Party	801
VUKMIROVIC Kruna	The Green Party	276
WILLOUGHBY Alistair Kieran Oliver	Labour and Co-operative Party	1,002 Elected
YOUNG Andrew Dempster	The Conservative Party Candidate	628

Vacant Seats: 3 Electorate: 5,658 Ballot Papers Issued: 2,199 Turnout: 38.87%

Cadwell

Name of Candidate	Description (if any)	Number of Votes
LAING Charles	The Conservative Party Candidate	342
NISBET Roger	The Green Party	39
PEACE Louise Jane	Liberal Democrat	360 Elected
TRANGMAR Alan Garth	Labour Party	121

Vacant Seats: 1 Electorate: 2,000 Ballot Papers Issued: 864 Turnout: 43.20%

Codicote & Kimpton

Name of Candidate	Description (if any)	Number of Votes
FINCH Amy Elizabeth	Liberal Democrat	366
MUNCER Ralph Gerald	The Conservative Party Candidate	731 Elected
PARKIN Marilyn Margaret	Liberal Democrat	279
PATMORE Steven Neil	The Conservative Party Candidate	588 Elected
ROSS-ANDERSON Davina Jane	The Labour Party Candidate	382
SHEPHERD LENTHALL Mark	The Labour Party Candidate	336

Vacant Seats: 2 Electorate: 3,793 Ballot Papers Issued: 1,439 Turnout: 37.94%

Contested Elections

Ermine

Name of Candidate	Description (if any)	Number of Votes
LINGARD Thomas Giles	Labour Party	80
PARKER Hugh David	The Green Party	80
PRESCOTT Martin Lawrence	The Conservative Party Candidate	384 Elected
RAINEY Hugo John	Liberal Democrats	310

Vacant Seats: 1 Electorate: 2,181 Ballot Papers Issued: 866 Turnout: 39.71%

Graveley, St Ippolyts & Wymondley

Name of Candidate	Description (if any)	Number of Votes
GODDARD Michael Frank	The Conservative Party Candidate	263
GRIFFITHS Dominic John Crean	Liberal Democrat	357 Elected
MCDONNELL Caroline Jennifer	Liberal Democrat	361 Elected
MOODY Ian Robert	The Conservative Party Candidate	232
NEWPORT Emma Louise	The Green Party	89
SUNNER Inderjit	Labour Party	129
WHITE Gordon Philip	Labour Party	111

Vacant Seats: 2 Electorate: 2,091 Ballot Papers Issued: 817 Turnout: 39.07%

Great Ashby

Name of Candidate	Description (if any)	Number of Votes
COLLINS Hayley Michelle	Liberal Democrat	485
HEWITT Michael	The Conservative Party Candidate	264
JARVIS Sally Margaret	Liberal Democrat	441
LANIYAN Olusegun Adeola	The Conservative Party Candidate	276
POOPALASINGHAM Vijaiya Prashan	Labour and Co-operative Party	546 Elected
WILLIAMS Laura Jane	Labour and Co-operative Party	520 Elected

Vacant Seats: 2 Electorate: 3,974 Ballot Papers Issued: 1,348 Turnout: 33.92%

Contested Elections

Hitchin Bearton

Name of Candidate	Description (if any)	Number of Votes
ADAMS Robert Leslie	Christian Peoples Alliance	58
AKUBUE Randy Oluebube	Christian Peoples Alliance	38
ALBERT Ian Clive	Labour and Co-operative Party	1,484 Elected
BRYANT Valerie Ann	Labour and Co-operative Party	1,451 Elected
BUNKER Charles Spencer	Reform UK	114
COLLINS Joanne Charlotte	Liberal Democrat	363
CORDLE Olubukola Omotayo	Christian Peoples Alliance	34
ELTRINGHAM Deolinda Maria	Green Party Candidate	510
FREE Sarah Jane	The Conservative Party Candidate	362
FROST Faye Susan	The Conservative Party Candidate	326
HALDER Ayan Kumar	Liberal Democrat	285
LEE Timothy Peter	Green Party	389
MARSHALL Mary Karin	The Green Party	502
MUÑOZ MANIEGA Susana	Liberal Democrat	367
SCOTT Mark Anderson	The Conservative Party Candidate	321
WINSTANLEY David James	Labour and Co-operative Party	1,383 Elected

Vacant Seats: 3 Electorate: 6,688 Ballot Papers Issued: 2,801 Turnout: 41.88%

Hitchin Highbury

Name of Candidate	Description (if any)	Number of Votes
CLAYDEN Jonathan Daniel	Liberal Democrat	919 Elected
COLLINS Samuel Peter William	Liberal Democrat	1,074 Elected
DUNLOP William James Robert	The Conservative Party Candidate	431
GRIGGS Angela Jean	Labour and Co-operative Party	544
HOGAN Thomas Patrick Luke	Labour and Co-operative Party	456
LEAL-BENNETT David	Reform UK	126
MANGAT Gulshan Deep Singh	The Conservative Party Candidate	374
RACKHAM Julie Sharon	The Green Party	163
SMITH Leigh	Christian Peoples Alliance	47

Vacant Seats: 2 Electorate: 4,766 Ballot Papers Issued: 2,213 Turnout: 46.43%

Contested Elections

Hitchin Oughton

Name of Candidate	Description (if any)	Number of Votes
APPOH Daisy	Christian Peoples Alliance	56
BILLING Clare Helen	Labour and Co-operative Party	846 Elected
ELLINGER Matthew James Robert	The Conservative Party Candidate	263
HAMMOND Gary Antony James	Liberal Democrat	211
JAMES Hollison	Christian Peoples Alliance	53
LEACH Michael Ernest Humphrey	The Conservative Party Candidate	220
MASON Nigel David	Labour and Co-operative Party	787 Elected
SENECHAL Anne Elizabeth	Liberal Democrat	212

Vacant Seats: 2 Electorate: 4,024 Ballot Papers Issued: 1,395 Turnout: 34.67%

Hitchin Priory

Name of Candidate	Description (if any)	Number of Votes
DEARDEN Susan Eirwen	Labour Party	538
DOUGLAS-HAMILTON Laura Catherine	The Conservative Party Candidate	543
HOSKINS Keith Richard	Liberal Democrat	974 Elected
LUCAS Christopher Francis	Liberal Democrat	820 Elected
PIEPENSTOCK Roger Brian	The Conservative Party Candidate	454
ROBINSON Christabel Anna	Labour Party	483
WOODWARD Grace	The Green Party	202

Vacant Seats: 2 Electorate: 4,470 Ballot Papers Issued: 2,090 Turnout: 46.76%

Hitchin Walsworth

Name of Candidate	Description (if any)	Number of Votes
CORDLE Sidney Clifford	Christian Peoples Alliance	91
DENNIS Elizabeth Louise	Labour and Co-operative Party	1,256 Elected
DUNLOP Victoria Clare	The Conservative Party Candidate	512
IRCHA Andrew	Liberal Democrat	458
JOHN-GOODMAN Adeniyi Adetayo Anthony	The Conservative Party Candidate	456
KING Roger Ian	Liberal Democrat	387
LAVIN William	The Green Party	576
MORLEY Gary Cornwell	The Conservative Party Candidate	443
TOWNSEND Elizabeth Julie	Liberal Democrat	511
WRIGHT Donna Catherine	Labour and Co-operative Party	1,188 Elected
WRIGHT-MASON Daniel Ian	Labour and Co-operative Party	1,132 Elected

Vacant Seats: 3 Electorate: 6,245 Ballot Papers Issued: 2,503 Turnout: 40.08%

Contested Elections

Hitchwood

Name of Candidate	Description (if any)	Number of Votes
CARR Francis William	Labour Party	204
GRAZIANO Giuseppe	The Conservative Party Candidate	472 Elected
STANIER Carol Ann	Liberal Democrat	190

Vacant Seats: 1 Electorate: 2,329 Ballot Papers Issued: 868 Turnout: 37.27%

Knebworth

Name of Candidate	Description (if any)	Number of Votes
BALBI Paul William	The Labour Party Candidate	176
CROFTS James Mark	The Conservative Party Candidate	595
GOSLING Janet Lynne	The Labour Party Candidate	224
MALCOLM Davina Ruth	The Green Party	170
MIAH Mohammad Mohsin	The Conservative Party Candidate	580
NASH Catherine Lisa	Liberal Democrat	997 Elected
WARD Paul Michael	Liberal Democrat	664 Elected

Vacant Seats: 2 Electorate: 4,104 Ballot Papers Issued: 1,826 Turnout: 44.49%

Letchworth Grange

Name of Candidate	Description (if any)	Number of Votes
ADELANTADO Steven	Reform UK	154
BLOXHAM Cory James	The Conservative Party Candidate	277
EDWARDS Harrison Michael	The Conservative Party Candidate	211
FERNANDES Emma Victoria	Labour and Co-operative Party	637 Elected
FREEMAN Elizabeth Kathleen Mary	Liberal Democrat	126
MANTLE Ian	Labour and Co-operative Party	614 Elected
SOFAT Samick	Liberal Democrat	73
WALLIS Andrew Mark	The Green Party	160
WEBB Mark William	Christian Peoples Alliance	33

Vacant Seats: 2 Electorate: 4,125 Ballot Papers Issued: 1,244 Turnout: 30.16%

Contested Elections

Letchworth Norton

Name of Candidate	Description (if any)	Number of Votes
ALLEN Daniel Peter Mark	Labour and Co-operative Party	794 Elected
BHARTWAS Tina	Labour and Co-operative Party	665 Elected
BLOXHAM Simon Nicholas	The Conservative Party Candidate	521
DERBYSHIRE Morgan William	The Conservative Party Candidate	452
MORRIS David Paul	The Green Party	266
THOMPSON Roy Gregory	Liberal Democrat	187
WEEDER Sharon Ann	Liberal Democrat	158

Vacant Seats: 2 Electorate: 3,897 Ballot Papers Issued: 1,599 Turnout: 41.03%

Letchworth South East

Name of Candidate	Description (if any)	Number of Votes
BAIG Hammad	The Conservative Party Candidate	504
BILLING Sadie Rebecca Laura	Labour and Co-operative Party	1,067 Elected
DEBENHAM Michael John	Labour and Co-operative Party	937 Elected
DURSTON James	The Conservative Party Candidate	532
HART Maryla Josephine	The Green Party	370
LEVETT David Charles	The Conservative Party Candidate	583
MACMILLAN Heather	Liberal Democrat	283
MARMENT Paul Anthony James	Liberal Democrat	317
NEALE Barry Peter	Liberal Democrat	172
THOMAS Tamsin Le Ann Scott	Labour and Co-operative Party	995 Elected

Vacant Seats: 3 Electorate: 6,393 Ballot Papers Issued: 2,118 Turnout: 33.13%

Contested Elections

Letchworth South West

Name of Candidate	Description (if any)	Number of Votes
BIRDSALL Edward	Reform UK	203
BOAKES Stephen Robert	Conservative Party Candidate	780
CHALMERS David Nigel	Liberal Democrat	1,197 Elected
CLARE Andrew Malcolm	Conservative Party Candidate	765
COATES Thomas Gilbert	Reform UK	205
HONE Terence William	Conservative Party Candidate	859
KIRK Rebecca Frances	Labour and Co-operative Party	456
MUIR Dugald James	The Green Party	298
PRENDERGAST Sean	Liberal Democrat	1,301 Elected
STEARNS-HANDSCOMB Martin John	Labour and Co-operative Party	449
WARREN Garry Edward	Reform UK	236
WILLOUGHBY Jeryl Carolyn	Labour and Co-operative Party	331
WINCHESTER Claire Elizabeth	Liberal Democrat	1,244 Elected

Vacant Seats: 3 Electorate: 6,502 Ballot Papers Issued: 2,925 Turnout: 44.99%

Letchworth Wilbury

Name of Candidate	Description (if any)	Number of Votes
ALLEN Amy Dawn	Labour and Co-operative Party	739 Elected
BLOXHAM Monica Madeline	The Conservative Party Candidate	267
MAY David Robert	Liberal Democrat	150
NOLAN Sean	Labour and Co-operative Party	688 Elected
PATERSON Janine Ann	The Conservative Party Candidate	185
PHILLIPS Louise Donna	Liberal Democrat	150

Vacant Seats: 2 Electorate: 4,045 Ballot Papers Issued: 1,271 Turnout: 31.42%

Offa

Name of Candidate	Description (if any)	Number of Votes
BARNARD David John	The Conservative Party Candidate	558 Elected
BRYANT Stewart Rex	Labour Party	245
CLARK Nicola Jane	The Green Party	136
DUFFY Bridget Geraldine	Labour Party	200
STEVENSON Neil	Liberal Democrat	325
STRONG Claire Patricia Annette	The Conservative Party Candidate	470 Elected
TOPLIFF Natali	Liberal Democrat	323

Vacant Seats: 2 Electorate: 2,843 Ballot Papers Issued: 1,202 Turnout: 42.28%

Contested Elections

Royston Heath

Name of Candidate	Description (if any)	Number of Votes
BROWN Ruth Gillian	Liberal Democrats	791 Elected
CLARK Shirley Maria	Labour Party	213
CROWLEY Mark Robert	The Conservative Party Candidate	306
GARLAND Kenneth	Labour Party	178
LEWIS Martin David	The Conservative Party Candidate	326
MAY Bryony Clare	Liberal Democrats	690 Elected
STEPHENS Desmond Peter	The Green Party	117

Vacant Seats: 2 Electorate: 3,766 Ballot Papers Issued: 1,412 Turnout: 37.49%

Royston Meridian

Name of Candidate	Description (if any)	Number of Votes
BARNES Matthew	Liberal Democrats	958 Elected
BARTRAM-BELL Callum Lachlan	The Conservative Party Candidate	608
CLIFTON Elizabeth Ruth	Liberal Democrats	796 Elected
JOHNSON Timothy Wesley	Liberal Democrats	827 Elected
LOCKETT Stephen	Labour Party	358
LUCAS Sarah Elizabeth	Labour Party	396
MAMATOV Roman	The Conservative Party Candidate	508
SEDGEMORE Karl John Francis	The Green Party	215
VORONOVITSKAYA Susanna	The Conservative Party Candidate	616
WEST Vaughan	Labour Party	395

Vacant Seats: 3 Electorate: 5,252 Ballot Papers Issued: 2,032 Turnout: 38.69%

Royston Palace

Name of Candidate	Description (if any)	Number of Votes
ADAMS Lisa Jayne	Independent	195
BROWNJOHN Catherine Jayne	Labour and Co-operative Party	581 Elected
FLETCHER Paul Lewis	The Conservative Party Candidate	337
GREEN Jean Margaret	The Conservative Party Candidate	376
HINCHLIFF Christopher Volante	Labour and Co-operative Party	546 Elected
LEWIS Gillian	Liberal Democrats	334
SQUIRE-SMITH Emma Jane	Liberal Democrats	362

Vacant Seats: 2 Electorate: 4,167 Ballot Papers Issued: 1,446 Turnout: 34.70%

Contested Elections

Weston & Sandon

Name of Candidate	Description (if any)	Number of Votes
FORD Elizabeth	The Green Party	28
JARVIS Stephen Kenneth	Liberal Democrat	540 Elected
KRISTENSEN Martin Ingerslev	The Conservative Party Candidate	85
LANCASTER Rhys Iwan	Labour Party	37

Vacant Seats: 1 Electorate: 1,624 Ballot Papers Issued: 696 Turnout: 42.86%

Totals for Future District Election

Ballot Papers Issued	=	39,310	Votes Cast	=	83,127
Electorate	=	99,460	Votes Rejected	=	209
Turnout %	=	39.52 %			

Election of PARISH COUNCILLORS for the Parish Wards of North Hertfordshire District Council Summary of Results

Date of Election : Thursday 02 May 2024

UnContested Elections

St. Ippolyts (North)

Name of Candidate	Description (if any)	Number of Votes
ROBSON-ELLIOTT Rebecca	Independent Parish Resident	
TANDY Hannah Jane		

Vacant Seats: 3 Electorate: 718

St. Ippolyts (South)

Name of Candidate	Description (if any)	Number of Votes
KNAPP Louisa	Independent Local Resident	
MOORE Robert Charles		
SKEGGS Pamela Joan		

Vacant Seats: 5 Electorate: 866

St. Paul's Walden

Name of Candidate	Description (if any)	Number of Votes
BARRETT Simon Thomas		
BHATT Bankimkumar		
BOWES LYON Frances Margaret Anne		
BRUCE Michael John		
DRURY Jack Christopher		
ROBERTS Timothy Peter Welch		

Vacant Seats: 7 Electorate: 1,063

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LOCAL COUNT TOTALS

North Hertfordshire Counting Area

North Hertfordshire District Council

Election of a Police and Crime Commissioner for the Hertfordshire Police Area

I, Melanie Stimpson, being the Local Returning Officer appointed for the North Hertfordshire Counting Area at the election for the Police and Crime Commissioner for Hertfordshire on Thursday 2 May 2024, do hereby give notice that:

The total number of valid votes cast for each of the Candidates in the North Hertfordshire Counting area is as follows:

Name of Candidate	Description (if any)	Number of Votes
ASH-EDWARDS Jonathan	Conservative Candidate - More Police, Safer Streets	12,592
FISHER Matt	Green Party	3,476
PLATER Tom	Labour and Co-operative Party	11,903
PRENDERGAST Sean	Liberal Democrats	10,446

The number of ballot papers rejected was as follows:		Number of ballot papers
A	want of an official mark	0
B	voting for more Candidates than voter was entitled to	60
C	writing or mark by which voter could be identified	0
D	being unmarked	252
E	wholly void for uncertainty	244
Total		556

Vacant Seats: 1 Electorate: 99460

Ballot Papers Issued: 38976 Turnout: 39.19%

Dated Tuesday 7 May 2024

Melanie Stimpson
Local Returning Officer

Police and Crime Commissioner Election - 2 May 2024

Declaration of Result – 4 May 2024

I, Jeff Stack, Police Area Returning Officer for the Hertfordshire Police Area
declare that Jonathan Ash-Edwards

is elected as the Police and Crime Commissioner for the Hertfordshire Police
Area.

The total number of votes given for each candidate are as follows:

Candidate name	Description (if any)	Total number of votes for candidate
ASH-EDWARDS, Jonathan	Conservative Candidate – More Police, Safer Streets	93,658
FISHER, Matt	Green Party	26,714
PLATER, Tom	Labour and Co-operative Party	66,585
PRENDERGAST, Sean	Liberal Democrats	68,264

Announcement of Rejected Number of Ballot Papers

The total number of ballot papers rejected at the count was:

The ballot papers were rejected for the following reasons:

0	ballot papers were rejected because they did not bear the official mark.
384	ballot papers were rejected because there was more than one vote given.
3	ballot papers were rejected because there was something written or marked on the ballot paper by which the voter could be identified.
1298	ballot papers were rejected because they were unmarked.
1392	ballot papers were rejected because they were void for uncertainty.

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**ANNUAL COUNCIL
23 MAY 2024**

PART 1 – PUBLIC DOCUMENT

TITLE OF REPORT: NOTING THE APPOINTMENT OF THE DEPUTY LEADER OF THE COUNCIL AND MEMBERS OF THE CABINET FOR 2024/25

REPORT OF THE DEMOCRATIC SERVICES MANAGER

COUNCIL PRIORITY: PEOPLE FIRST / SUSTAINABILITY / A BRIGHTER FUTURE TOGETHER*

1. EXECUTIVE SUMMARY

1.1 The purpose of this report is to inform the Council of the Leader's appointment of members of the Cabinet for 2024/25.

2. RECOMMENDATIONS

2.1 That the appointment of the Deputy Leader of the Council for the Civic Year 2024/25 be noted.

2.2 That the Members to be appointed as Executive Members of the Cabinet for 2024/25 and the areas for which they will be responsible as detailed in Appendix A be noted.

3. REASONS FOR RECOMMENDATIONS

3.1 To comply with the provisions of the Local Government Act 2000 and Sections 4.8.1 (a) (vii), 5.2 and 5.3.4 of the Council's Constitution.

4. ALTERNATIVE OPTIONS CONSIDERED

4.1 None.

5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS

5.1 The Leader of the Council will inform the Council of the appointment of the Deputy Leader of the Council and Cabinet Members for 2024/25.

6. FORWARD PLAN

6.1 This report does not contain a recommendation on a key decision and has not been referred to in the Forward Plan.

7. BACKGROUND

- 7.1 As required as one of the choices of political model set out in the Local Government Act 2000, North Hertfordshire Council has adopted a Leader and Cabinet form of executive governance.
- 7.2 Following the Constitutional Amendment Report presented to Full Council on 18 April 2024 (link at 18.1 below), section 4.8.1 (a) (vi) of the Council's Constitution was updated regarding the appointment of the Leader of the Council. This will now coincide with the Annual Council meeting following whole Council elections.

8. RELEVANT CONSIDERATIONS

- 8.1 Under section 4.8.1 (a) (vi) of the Council's Constitution, it is set out that Annual Council will:
- “elect the Leader of the Council at the first annual meeting following a whole Council election for a four year term”.
- 8.2 Under Section 5.2 of the Council's Constitution, it is set out that the Cabinet will consist of:
- “5.2.1 the Leader of the Council (the “Leader”); and
- 5.2.2 at least two but not more than nine (or other parameters set by legislation) Councillors appointed to the Cabinet as Executive Members by the Leader.”
- 8.2 Under Section 4.8.1 (a) of the Council's Constitution, it is set out that Annual Council will:
- “(vii) note the number of Members to be appointed to the Cabinet and the appointment those Members;”
- 8.3 Under Section 5.6 of the Council's Constitution, it is set out that:
- “in a joint administration a ‘deputy’ to an Executive portfolio holder may be appointed. That deputy will be invited to attend relevant meetings of the Executive (formal or informal) where executive functions are discussed, give their opinion and for this to be taken into account by the Executive decision maker or Cabinet, although they are not formally part of the Cabinet Executive nor an Executive decision maker. This does not apply to the Deputy Leader who is appointed to acts as per section 5.4.”
- 8.4 Appendix A to the report sets out the Leader's appointments to the Cabinet Executive Member positions for 2024/25.
- 8.5 In accordance with Section 5.3.4 of the Council's Constitution, it is also required that “within two weeks of being elected as Leader, the Leader will submit to the Proper Officer a Cabinet Scheme of Delegations setting out the responsibilities and delegated authority of each member of the Cabinet and any other delegation of any Executive Function the Leader chooses to make.”

9. LEGAL IMPLICATIONS

9.1 The legal and constitutional requirements are set out in the main body of this report.

10. FINANCIAL IMPLICATIONS

10.1 As detailed in paragraph 8.1 there can be between 2 and 9 (inclusive) Executive Members appointed by the Leader of the Council. Each Executive Member receives an allowance as set by the Member Allowances Scheme. The budget is based on 7 Executive Members being appointed. That does not preclude the Leader appointing a different number of Executive Members, but there would be a financial impact arising from that decision.

11. RISK IMPLICATIONS

11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered. Each year the Council undertakes a review of outside bodies, including whether Members are insured, or indemnity provided by the outside body. This is a relevant consideration when nominating any Member to an external organisation.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 There are no direct equalities implications arising from this report. However, equalities implications from the individual recommendations will continue to be considered and assessed during the decision-making process.

13. SOCIAL VALUE IMPLICATIONS

13.1 The Social Value Act and “go local” policy do not apply to this report.

14. ENVIRONMENTAL IMPLICATIONS

14.1. There are no known Environmental impacts or requirements that apply to this report.

15. HUMAN RESOURCE IMPLICATIONS

15.1 There are no human resource implications.

16. APPENDICES

16.1 Appendix A – Appointment of Members of the Cabinet for 2024/25. (***Appendix A will be circulated as a supplement when available***)

17. CONTACT OFFICERS

Author

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Contributors

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- 17.3 Jeanette Thompson, Service Director – Legal and Community
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18. BACKGROUND PAPERS

- 18.1 [Reports, Decisions and Minutes from the Full Council meeting on Thursday 18 April 2024.](#)

**ANNUAL COUNCIL
23 MAY 2024**

PART 1 – PUBLIC DOCUMENT

TITLE OF REPORT: APPOINTMENT OF MEMBERS OF COMMITTEES, JOINT COMMITTEES AND PANELS FOR 2024/25

REPORT OF THE DEMOCRATIC SERVICES MANAGER

COUNCIL PRIORITY: PEOPLE FIRST / SUSTAINABILITY / A BRIGHTER FUTURE TOGETHER

1. EXECUTIVE SUMMARY

1.1 The purpose of this report is to inform the Council of the appointment of Members of Committees for 2024/25.

2. RECOMMENDATIONS

2.1 That, for 2024/25, the seats allocated to each political group on the Committees to which Section 15 of the Local Government and Housing Act 1989 applies and the seats allocated to each political party on the bodies to which Section 15 of the Local Government and Housing Act 1989 does not apply, as set out in Appendix A to this report, be noted.

2.2 That, for 2024/25, Members be appointed to the various Committees and other bodies in accordance with the wishes of the individual political groups, as detailed in Appendix B to this report.

2.3 That, for 2024/25, each political group leader be appointed to the Constitutional and Governance Working Group and the Community Governance Review Working Group, as detailed in 8.6 of the report.

3. REASONS FOR RECOMMENDATIONS

3.1 To comply with the provisions of Section 15 of the Local Government and Housing Act 1989.

4. ALTERNATIVE OPTIONS CONSIDERED

4.1 None.

5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS

- 5.1 The Leaders of the Political Groups have been consulted and have been requested to inform the Democratic Services Manager of their Committee Member nominations for 2024/25.

6. FORWARD PLAN

- 6.1 This report does not contain a recommendation on a key decision and has not been referred to in the Forward Plan.

7. BACKGROUND

- 7.1 The provisions of Section 15 of the Local Government and Housing Act 1989 (“the Act”) imposed a duty for the Council to review the representation of the different Political Groups on the Council’s Committees. The representation needs to be broadly proportional to the number of seats held by each Political Group of the Council. The Committees to which Section 15 of the Act applies are:

- Overview and Scrutiny Committee;
- Finance, Audit and Risk Committee;
- Planning Control Committee;
- Licensing and Regulation Committee;
- Standards Committee;
- Council Tax Setting Committee;
- Employment Committee;
- Employment Appeals Committee; and
- Joint Staff Consultative Committee.

- 7.2 The Council is also required to appoint to various other bodies, to which Section 15 of the Act does not apply, in accordance with the nominations received from the Political Groups.

8. RELEVANT CONSIDERATIONS

- 8.1 Appendix A to the report sets out political balance of Committees, as required under the provisions of Section 15 of the Local Government and Housing Act 1989, and the proposed allocation of seats for those bodies to which Section 15 does not apply, for 2024/25.

- 8.2 The political proportionality is based on members requests to form political groups through providing notification to the Proper Officer, as outlined in the Local Government (Committees and Political Groups) Regulations 1990 and should include the names and signatures of members (by hand), as well as the group name and group leader.

- 8.3 Where notice has not been received by the Proper Officer of a member registering with a political group, they will be considered as an independent member within proportionality calculations until the point at which a signature has been received (by hand) by the Proper Officer as notification of group membership.

8.4 Appendix B to the report (to be circulated subsequent to the agenda publication) will set out the proposed appointment of Members to Committees for 2024/25, in accordance with the wishes of the Political Groups.

8.5 In respect of substitutes to committees the constitution states at Paragraph 4.8.4:

“(b) For Committees or Sub-Committees listed at 4.8.4(d) below and Panels, but not the Cabinet, the Council will appoint a proportionate number of substitutes in respect of each political group as that group holds ordinary seats on that Committee, Sub-Committee or Panel. The number of substitutes shall be a minimum of two substitutes per group and a maximum of 50% of the total of each group’s full committee or Panel membership rounded up to the nearest whole number.”

8.6 There are two Working Groups included on the Calendar of Meetings for 2024/25 (the ratification of which is a separate agenda item) - the Constitutional and Governance Working Group and the Community Governance Review Working Group, which will not be appointed to under the proportionality calculations. The membership of these Working Groups will be the relevant Group Leaders of the political groups, as notified to the Proper Officer in line with 8.2 and 8.3 above.

9. LEGAL IMPLICATIONS

9.1 The legal and constitutional requirements are set out in the main body of this report.

9.2 The proposed appointments are due to be made in line with the provisions of the Local Government and Housing Act 1989 and the subsequent Local Government (Committees and Political Groups) Regulations 1990 as amended by the Local Government (Committees and Political Groups) (Amendment) Regulations 1991.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial implications arising directly from this report.

11. RISK IMPLICATIONS

11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered. Each year the Council undertakes a review of outside bodies, including whether Members are insured or indemnity provided by the outside body. This is a relevant consideration when nominating any Member to an external organisation.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 There are no direct equalities implications arising from this report. However, equalities implications from the individual recommendations will continue to be considered and assessed during the decision-making process.

13. SOCIAL VALUE IMPLICATIONS

13.1 The Social Value Act and “go local” policy do not apply to this report.

15. ENVIRONMENTAL IMPLICATIONS

15.1. There are no known Environmental impacts or requirements that apply to this report.

14. HUMAN RESOURCE IMPLICATIONS

14.1 There are no human resource implications.

15. APPENDICES

15.1 Appendix A – Political Proportionality & Balance calculations including to those committees governed by Section 15 of the Local Government and Housing Act 1989.

15.2 Appendix B – Appointment of Members of Committees for 2024/25. ***(A more comprehensive Appendix B detailing further appointments will be circulated as a supplement when available).***

16. CONTACT OFFICERS

Author

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17. BACKGROUND PAPERS

17.1 None

Political Proportionality Balance calculations including to those committees governed by Section 15 of the Local Government and Housing Act 1989

	Conservative	%	Labour	%	Lib Dem	%	Totals		1 Member = %
Total Council Seats	7	13.73%	25	49.02%	19	37.25%	51		2.040816327
Overview & Scrutiny Committee	2	16.67%	5	41.67%	5	41.67%	12	100.00%	8.333333333
Variation		2.94%		-7.35%		4.41%	12		
Substitutes	2		3		3				
Finance, Audit & Risk Committee	1	12.50%	4	50.00%	3	37.50%	8	100.00%	14.28571429
Variation		-1.23%		0.98%		0.25%	8		
Substitutes	1		3		3				
Planning Control Committee	1	8.33%	6	50.00%	5	41.67%	12	100.00%	6.666666667
Variation		-5.39%		0.98%		4.41%	12		
Substitutes	1		3		3				
Licensing and Regulation Committee	2	13.33%	7	46.67%	6	40.00%	15	100.00%	7.142857143
Variation		-0.39%		-2.35%		2.75%	15		
Substitutes	N/A		N/A		N/A				
Standards Committee	1	8.33%	6	50.00%	5	41.67%	12	100.00%	8.333333333
Variation		-5.39%		0.98%		4.41%	12		
Substitutes	1		3		3				
Council Tax Setting Committee	1	20.00%	3	60.00%	1	20.00%	5	100.00%	20
Variation		6.27%		10.98%		-17.25%	5		
Substitutes	1		3		1				
Employment Committee	1	25.00%	2	50.00%	1	25.00%	4	100.00%	20
Variation		11.27%		0.98%		-12.25%	4		
Substitutes	1		2		1				
Employment Appeals Committee	1	25.00%	2	50.00%	1	25.00%	4	100.00%	20
Variation		11.27%		0.98%		-12.25%	4		
Substitutes	1		2		1				
Joint Staff Consultative Committee	1	20.00%	3	60.00%	1	20.00%	5	100.00%	20
Variation		6.27%		10.98%		-17.25%	5		
Substitutes	1		3		1				
Total Proportional Committee Seats	11	14.29%	38	49.35%	28	36.36%	77	100.00%	1.19047619
Overall Variation		0.56%		0.33%		-0.89%			

Political Proportionality Balance calculations including to those committees governed by Section 15 of the Local Government and Housing Act 1989

COMMUNITY FORUMS									
Baldock and District	1		4		2		7		
Hitchin	0		8		4		12		
Letchworth	0		9		3		12		
Royston and District	1		2		5		8		
Southern Rural	5		2		5		12		
Total Area Forum Seats	7		25		19		51		
BODIES NOT INCLUDED IN PROPORTIONALITY CALCULATIONS									
Cabinet Panel on the Environment (Politically Balanced - 9 Members)	3	33.33%	3	33.33%	3	33.33%	9		
District Wide Community Facilities Capital and Revenue Grants Panel	1	10.00%	5	50.00%	4	40.00%	10		
CCTV Partnership Joint Executive (3 Members of Cabinet)			3						
Joint Member Panel - LWGC Heritage Foundation (All Members of Letchworth Committee)			9			3			
Hertfordshire Growth Board (Leader of Council)			1						
Hertfordshire Growth Board Scrutiny Committee (One non-executive Member)			1						
Cabinet Sub Committee [Council Charities] (3 Members of Cabinet)			3						
Cabinet Sub-Committee [Local Authority Trading Companies' Shareholder] (3 Members of Cabinet)			3						
Total Non-Proportional Body Seats	4		28		7		39		
TOTAL SEATS ACROSS ALL APPOINTMENTS	22		91		54		167		

APPOINTMENT OF MEMBERS OF COMMITTEES FOR 2024/25

NORTH HERTFORDSHIRE COUNCIL

CONSTITUTION OF COMMITTEES, SUB-COMMITTEES, WORKING GROUPS AND PANELS 2024/2025

Set out below are the proposed Members of the Committees, Sub-Committees, Working Groups and Panels for the Civic Year 2024-2025

Each committee/panel is with the numbers provisionally allocated, on a proportional basis, to each group for 2024/25. The proportionality calculations are included as Appendix A.

N.B. Any changes to Members appointed by Annual Council to Committees, Sub-Committee, Panels, Boards and outside bodies or as substitutes throughout the civic year should be notified in writing to the Service Director/Democratic Services Manager for consultation with Group Leaders as per 14.6.9 (a) (xix) of the Council's Constitution.

Please indicate which Members you want to nominate for the positions on each of the Committees, Panels, Working Groups and Sub-Committees below.

Committee	Party	Number of seats (subs)	2024/25 Nominees (<i>subs</i>)
Overview and Scrutiny Committee (12 Members)	Conservative	2 (2)	VACANCY VACANCY VACANCY VACANCY
	Labour & Co-Operative	5 (3)	VACANCY VACANCY VACANCY VACANCY VACANCY VACANCY VACANCY
	Liberal Democrat	5 (3)	VACANCY VACANCY VACANCY VACANCY VACANCY VACANCY VACANCY
Finance, Audit and Risk Committee (7 Members)	Conservative	1 (1)	VACANCY VACANCY
	Labour & Co-Operative	4 (3)	VACANCY VACANCY VACANCY VACANCY VACANCY VACANCY VACANCY

	Liberal Democrat	3 (3)	VACANCY VACANCY VACANCY VACANCY VACANCY
Planning Control Committee (12 Members)	Conservative	1 (1)	VACANCY VACANCY
	Labour & Co-Operative	6 (3)	VACANCY VACANCY VACANCY VACANCY VACANCY VACANCY VACANCY VACANCY
	Liberal Democrat	5 (3)	VACANCY VACANCY VACANCY VACANCY VACANCY VACANCY VACANCY
Licensing and Regulation Committee (up to 15 Members)	Conservative	2	VACANCY VACANCY
	Labour & Co-Operative	7	VACANCY VACANCY VACANCY VACANCY VACANCY VACANCY VACANCY

	Liberal Democrat	6	VACANCY VACANCY VACANCY VACANCY VACANCY
Standards Committee (13 Members) Independent Person, two Reserve Independent Persons (advisory roles) 2 Parish Council Members – non- voting co-optees	Conservative	1 (1)	VACANCY <i>VACANCY</i>
	Labour & Co-Operative	6 (3)	VACANCY VACANCY VACANCY VACANCY VACANCY <i>VACANCY</i> <i>VACANCY</i> <i>VACANCY</i>
	Liberal Democrat	5 (3)	VACANCY VACANCY VACANCY VACANCY VACANCY <i>VACANCY</i> <i>VACANCY</i> <i>VACANCY</i>
Council Tax Setting Committee (5 Members)	Conservative	1 (1)	VACANCY <i>VACANCY</i>
	Labour & Co-Operative	3 (3)	VACANCY VACANCY VACANCY <i>VACANCY</i> <i>VACANCY</i> <i>VACANCY</i>
	Liberal Democrat	1 (1)	VACANCY <i>VACANCY</i>

Employment Committee (5 Members, including at least 1 member of Cabinet)	Conservative	1 (1)	VACANCY <i>VACANCY</i>
	Labour & Co-Operative	2 (2)	VACANCY VACANCY <i>VACANCY</i> <i>VACANCY</i>
	Liberal Democrat	1 (1)	VACANCY <i>VACANCY</i>
Employment Appeals Committee (5 Members, who are not members of Employment Committee and at least 1 member of Cabinet)	Conservative	1 (1)	VACANCY <i>VACANCY</i>
	Labour & Co-Operative	2 (2)	VACANCY VACANCY <i>VACANCY</i> <i>VACANCY</i>
	Liberal Democrat	1 (1)	VACANCY <i>VACANCY</i>
Joint Staff Consultative Committee (5 Members)	Conservative	1 (1)	VACANCY <i>VACANCY</i>
	Labour & Co-Operative	3 (3)	VACANCY VACANCY VACANCY <i>VACANCY</i> <i>VACANCY</i> <i>VACANCY</i>
	Liberal Democrat	1 (1)	VACANCY <i>VACANCY</i>

Bodies not included in proportionality calculations

Committee/Panel	Party	Number of seats (subs)	2024/25 Nominees
Cabinet Panel on Environment (9 Members)	Conservative	3 (3)	VACANCY VACANCY VACANCY VACANCY VACANCY
	Labour & Co-Operative	3 (3)	VACANCY VACANCY VACANCY VACANCY VACANCY
	Liberal Democrat	3 (3)	VACANCY VACANCY VACANCY VACANCY VACANCY
District Wide Community Facilities Capital and Revenue Grant Panel (10 Members)	Conservative	1	VACANCY
	Labour & Co-Operative	5	VACANCY VACANCY VACANCY VACANCY VACANCY
	Liberal Democrat	4	VACANCY VACANCY VACANCY VACANCY

Joint Member Panel – LGC Heritage Foundation (All Letchworth Members)	Conservative	0	
	Labour & Co-Operative	9	Cllr Daniel Allen Cllr Amy Allen Cllr Mick Debenham Cllr Tamsin Thomas Cllr Ian Mantle Cllr Sadie Billing Cllr Emma Fernandes Cllr Sean Nolan Cllr Tina Bhartwas
	Liberal Democrat	3	Cllr Sean Prendergast Cllr David Chalmers Cllr Claire Winchester
Herts Growth Board (Leader of the Council)	Labour & Co-Operative	1 (1)	VACANCY VACANCY
Herts Growth Board Scrutiny Committee (1 Non-Cabinet Member)	Labour & Co-Operative	1	VACANCY
CCTV Partnership Joint Executive (3 Members of Cabinet)	Labour & Co-Operative	3	VACANCY VACANCY VACANCY
Constitutional & Governance Working Group (3 members, Party Group Leaders)	Conservative	1	Cllr Ralph Muncer
	Labour & Co-Operative	1	Cllr Daniel Allen
	Liberal Democrat	1	Cllr Ruth Brown
Community Governance Review Working Group (3 members, Party Group Leaders)	Conservative	1	Cllr Ralph Muncer
	Labour & Co-Operative	1	Cllr Daniel Allen
	Liberal Democrat	1	Cllr Ruth Brown

Cabinet Sub-Committee (Council Charities) (3 Members of Cabinet)	Labour & Co-Operative	3	VACANCY VACANCY VACANCY
Cabinet Sub-Committee (Local Authority Trading Companies Shareholder) (3 Members of Cabinet)	Labour & Co-Operative	3	VACANCY VACANCY VACANCY

Community Forums

Community Forum	Party	Number of seats	2024/25 Members
Baldock and District Community Forum (7 members)	Conservative	1	Cllr Michael Muir
	Labour & Co-Operative	4	Cllr Emma Rowe Cllr Alistair Willoughby Cllr Stewart Willoughby Cllr Rhona Cameron
	Liberal Democrat	2	Cllr Tom Tyson Cllr Steve Jarvis
Hitchin Community Forum (12 members)	Conservative	0	
	Labour & Co-Operative	8	Cllr Ian Albert Cllr Elizabeth Dennis Cllr Nigel Mason Cllr Daniel Wright-Mason Cllr Donna Wright Cllr Val Bryant Cllr Dave Winstanley Cllr Clare Billing
	Liberal Democrat	4	Cllr Chris Lucas Cllr Keith Hoskins Cllr Sam Collins Cllr Jon Clayden
Letchworth Community Forum (12 members)	Conservative	0	
	Labour & Co-Operative	9	Cllr Daniel Allen Cllr Amy Allen Cllr Mick Debenham Cllr Tamsin Thomas Cllr Ian Mantle Cllr Sadie Billing Cllr Emma Fernandes Cllr Sean Nolan Cllr Tina Bhartwas

	Liberal Democrat	3	Cllr Sean Prendergast Cllr David Chalmers Cllr Claire Winchester
Royston and District Community Forum (8 members)	Conservative	1	Cllr Martin Prescott
	Labour & Co-Operative	2	Cllr Chris Hinchliff Cllr Cathy Brownjohn
	Liberal Democrat	5	Cllr Ruth Brown Cllr Matt Barnes Cllr Ruth Clifton Cllr Tim Johnson Cllr Bryony May
Southern Rural Community Forum (12 members)	Conservative	5	Cllr Ralph Muncer Cllr Claire Strong Cllr David Barnard Cllr Joe Graziano Cllr Steven Patmore
	Labour & Co-Operative	2	Cllr Vijaiya Poopalasingham Cllr Laura Williams
	Liberal Democrat	5	Cllr Dominic Griffiths Cllr Louise Peace Cllr Caroline McDonnell Cllr Lisa Nash Cllr Paul Ward

**ANNUAL COUNCIL
23 MAY 2024**

PART 1 – PUBLIC DOCUMENT

**TITLE OF REPORT: APPOINTMENT OF CHAIRS AND VICE-CHAIRS OF COMMITTEES
FOR 2024/25**

REPORT OF THE DEMOCRATIC SERVICES MANAGER

COUNCIL PRIORITY: PEOPLE FIRST / SUSTAINABILITY / A BRIGHTER FUTURE
TOGETHER

1. EXECUTIVE SUMMARY

1.1 The purpose of this report is to inform the Council of the appointment of Chairs and Vice-Chairs of Committees (except Community Forums) for 2024/25.

2. RECOMMENDATIONS

2.1 That the Chairs and Vice-Chairs of Committees (except Community Forums) for 2024/25 be appointed in accordance with the details set out in Appendix A to the report.

3. REASONS FOR RECOMMENDATIONS

3.1 To comply with the provisions of Standing Order 4.8.1(a)(ix) of the Council's Constitution.

4. ALTERNATIVE OPTIONS CONSIDERED

4.1 None.

5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS

5.1 The Leaders of the Political Groups have been consulted and have informed the Democratic Services Manager of their nominations for Chairs and Vice-Chairs of Committees (except Community Forums) for 2024/25.

6. FORWARD PLAN

6.1 This report does not contain a recommendation on a key decision and has not been referred to in the Forward Plan.

7. BACKGROUND

- 7.1 Standing Order 4.8.1(a)(ix) of the Council's Constitution states that the Annual Council will:

“appoint the Chair and Vice-Chair of Committees subject to any requirements of this Constitution concerning who may be appointed to such positions. Community Forums will appoint their own Chair and Vice Chair. In the event that a Chair and Vice Chair cannot be appointed at the first meeting of a Community Forum or at the next available meeting, such appointment shall be made at the subsequent ordinary Council meeting.”

8. RELEVANT CONSIDERATIONS

- 8.1 Appendix A to the report (to be circulated subsequent to the agenda publication) comprises nominations for the appointment of Chairs and Vice-Chairs of Committees (except Community Forums) for 2024/25.

9. LEGAL IMPLICATIONS

- 9.1 The legal and constitutional requirements are set out in the main body of this report.
- 9.2 The appointments are due to be made in line with the provisions of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 as amended by the Local Government (Committees and Political Groups) (Amendment) Regulations 1991.

10. FINANCIAL IMPLICATIONS

- 10.1 There are no direct financial implications arising directly from this report

11. RISK IMPLICATIONS

- 11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered. Each year the Council undertakes a review of outside bodies, including whether Members are insured or indemnity provided by the outside body. This is a relevant consideration when nominating any Member to an external organisation.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 There are no direct equalities implications arising from this report. However, equalities implications from the individual recommendations will continue to be considered and assessed during the decision-making process.

13. SOCIAL VALUE IMPLICATIONS

13.1 The Social Value Act and “go local” policy do not apply to this report.

14. ENVIRONMENTAL IMPLICATIONS

14.1. There are no known Environmental impacts or requirements that apply to this report.

15. HUMAN RESOURCE IMPLICATIONS

15.1 There are no human resource implications.

16. APPENDICES

16.1 Appendix A – Appointment of Chairs and Vice-Chairs of Committees (except Community Forums) for 2024/25. *(A more comprehensive Appendix A will be circulated as a supplement when appointments are available).*

17. CONTACT OFFICERS

Author

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Contributors

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18. BACKGROUND PAPERS

18.1 None.

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APPENDIX A

APPOINTMENT OF CHAIRS AND VICE-CHAIRS OF COMMITTEES 2024-2025

COMMITTEE	PROPOSED CHAIR	PROPOSED VICE-CHAIR
Overview & Scrutiny Committee		
Finance, Audit & Risk Committee		
Licensing & Regulation Committee		
Joint Staff Consultative Committee		
Planning Control Committee		
Council Tax Setting Committee		
Standards Committee		
Employment Committee		
Employment Appeals Committee		

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**ANNUAL COUNCIL
23 MAY 2024**

PART 1 – PUBLIC DOCUMENT

TITLE OF REPORT: KEY DECISIONS - ANNUAL REPORT ON CASES OF SPECIAL URGENCY

REPORT OF THE LEADER OF THE COUNCIL

COUNCIL PRIORITY: PEOPLE FIRST / SUSTAINABILITY / A BRIGHTER FUTURE TOGETHER

1. EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to inform the Council of any occasions over the past year where the provisions relating to “Special Urgency” have been used in connection with the publication of an intention to make a Key Decision, as required by legislation.

2. RECOMMENDATIONS

- 2.1 That the report be noted.

3. REASONS FOR RECOMMENDATIONS

- 3.1 To comply with Regulation 19 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (“the Regulations”).

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1 None.

5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS

- 5.1 None.

6. FORWARD PLAN

- 6.1 This report does not contain a recommendation on a key decision and has not been referred to in the Forward Plan.

7. BACKGROUND

- 7.1 The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into force on 10 September 2012. The Regulations, inter alia, revised the procedures for publicity in connection with Key Decisions.
- 7.2 A Key Decision means an executive decision which is likely –
- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
 - (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.
- 7.3 The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Regulation 9(2) requires that at least 28 clear days notice is given by the Council before a Key Decision is made. This requirement is ordinarily met at North Herts Council by the regular publication of the Forward Plan of Key Decisions.
- 7.4 Regulation 10 requires that, where the publication of the intention to make a Key decision under regulation 9(2) is impracticable, that decision may only be made –
- (a) where the proper officer has informed the Chair of the relevant Overview and Scrutiny Committee or, if there is no such person, each member of the relevant Overview and Scrutiny Committee by notice in writing, of the matter about which the decision is to be made;
 - (b) where the proper officer has made available at the offices of the relevant local authority for inspection by the public and published on the relevant local authority's website, if it has one, a copy of the notice given pursuant to sub-paragraph (a); and
 - (c) after five clear days have elapsed following the day on which the proper officer made available the notice referred to in sub-paragraph (b).
- 7.5 In cases of Special Urgency, Regulation 11 requires that where the date by which a key decision must be made, makes compliance with regulation 10 impracticable, the decision may only be made where the decision maker has obtained agreement from -
- (a) the Chair of the relevant Overview and Scrutiny Committee; or
 - (b) if there is no such person, or if the Chair of the relevant Overview and Scrutiny Committee is unable to act, the Chair of the relevant local authority; or
 - (c) where there is no Chair of either the relevant Overview and Scrutiny Committee or of the relevant local authority, the Vice-Chair of the relevant local authority, that the making of the decision is urgent and cannot reasonably be deferred.

- 7.6 Regulation 19(1) requires that the Executive Leader must submit to the relevant local authority at such intervals as may be determined by the relevant local authority a report containing details of each executive decision taken during the period since the last report was submitted to the authority where the making of the decision was agreed as urgent in accordance with Regulation 11.
- 7.7 As contained within the Council's Constitution it is stated that the Executive Leader will submit a report annually to Council on the Cabinet decisions taken under the special urgency provisions.
- 7.8 Regulation 19(2) requires that a report submitted for the purposes of Regulation 19(1) must include –
- (a) particulars of each decision made; and
 - (b) a summary of the matters in respect of which each decision was made.
- 7.9 Regulation 19(3) requires that the Executive Leader must submit at least one report under Regulation 19(1) annually to the relevant local authority.

8. RELEVANT CONSIDERATIONS

8.1 In 2023/24, the following Key Decisions required the Special Urgency procedure outlined in Regulation 11 to be invoked:

8.2 Subject Matter: Local Authority Housing Fund Round Two

Decision:

- (1) That Cabinet noted the update on the Local Authority Housing Fund and wished to support round two of the scheme if it can.
- (2) That Cabinet delegated to the Service Director Regulatory and the Service Director Resources, in consultation with the Executive Member for Housing and Environmental Health and Executive Member for Finance and IT, the final decision on submission of the validation form

Decision Taker: Cabinet

Date of Decision: 27 June 2023

Reason for Urgency:

This report contains a recommendation on a key Executive decision, which has not been notified to the public in the Forward Plan as the Council were notified of the allocation on 7 June 2023.

It is not possible to defer consideration of this decision because the deadline for responding to Government is 5 July 2023.

The Chair of Overview and Scrutiny was informed that the making of the decision was considered urgent and could not reasonably be deferred for the reasons outlined above.

8.3 **Subject Matter: Trading Company Update – Part 2**

Decision: That the Cabinet Sub-Committee (Local Authority Trading Companies Shareholder) noted the content of the part 2 report before consideration of the part 1 recommendations.

Decision Taker: Cabinet Sub-Committee (Local Authority Trading Companies' Shareholder)

Date of Decision: 19 March 2024

Reason for Urgency:

A decision by the sub-committee is imperative to authorise the initiation of operations for the Council owned entity, Broadwater Hundred Property Management Limited. This step is crucial for enabling the leasing of Harkness Court. Upon obtaining the necessary approval, the Enterprise Team will be positioned to commence commercial activities on this project. Furthermore, the approval for a financial loan is essential; in its absence, the Company's operational commencement would be significantly hindered. Both Council-affiliated enterprises (Broadwater Hundred Property Management Limited and Broadwater Hundred Limited) will face initial expenditures and necessitate adequate cash flow to kickstart operations.

Should the business case's financial forecasts receive approval, the subsequent phase will involve the revision of critical legal and governance documentation, including the Articles of Association and the Shareholder Agreement. Due to the specialised nature of these documents, external legal expertise will be required. This phase cannot proceed without the sanction of a Council-provided loan to the Company.

In light of the Council's acquisition of Building Control approval on 17 January 2024, any delay in advancing this project would be commercially imprudent. The costs associated with property vacancy are likely to escalate if action is not taken promptly.

The Part 2 documentation serves to update and enhance the information previously presented to the sub-committee under Part 2, ensuring all members are fully informed of the current project status and forthcoming steps.

The Council obtained the agreement of the Chair of the Overview and Scrutiny Committee to waive compliance with the Regulations for this meeting for the reasons outlined above.

- 8.5 All Notices of Special Urgency can be viewed on the Council's Website here: [Notices of Urgent Decisions | North Herts Council \(north-herts.gov.uk\)](#)

9. LEGAL IMPLICATIONS

9.1 This report is a requirement of the Council Procedure Rules as set out in Part 15.16.3 of the Council's Constitution which provides that the Leader of the Council will submit an annual report to the Council on Cabinet decision taken in the circumstances set out in 15.15 (special urgency) in the preceding year. The report will include the number of decisions so taken and a summary of the matters in respect of which those decisions were taken.

9.2 The requirements of the Regulations are set out in the main body of this report.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial implications arising directly from this report. In the event of the use of Special Urgency procedures, financial (and other) implications would be considered in the decision-making process and reported to Full Council.

11. RISK IMPLICATIONS

11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered. Each year the Council undertakes a review of outside bodies, including whether Members are insured or indemnity provided by the outside body. This is a relevant consideration when nominating any Member to an external organisation.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 This is a noting report, the intention of which is to ensure transparency of decision making. Considerations with regards to equalities implications, in relation to each decision, will have been set out in the reports concerned.

12.3 There are no direct equalities implications arising from this report.

13. SOCIAL VALUE IMPLICATIONS

13.1 The Social Value Act and "go local" policy do not apply to this report.

14 HUMAN RESOURCE IMPLICATIONS

14.1 There are no human resource implications.

15. ENVIRONMENTAL IMPLICATIONS

15.1. Considerations with regards to environmental implications, in relation to each decision, will have been set out in the reports concerned.

16. APPENDICES

16.1 None.

17. CONTACT OFFICERS

Author

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Contributors

17.2 Melanie Stimpson, Democratic Services Manager
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18. BACKGROUND PAPERS

18.1 None.

**ANNUAL COUNCIL
23 MAY 2024**

PART 1 – PUBLIC DOCUMENT

TITLE OF REPORT: APPROVE A PROGRAMME OF ORDINARY MEETINGS FOR THE COUNCIL FOR THE CIVIC YEAR 2024/25

REPORT OF THE DEMOCRATIC SERVICES MANAGER

COUNCIL PRIORITY: PEOPLE FIRST / SUSTAINABILITY / A BRIGHTER FUTURE TOGETHER

1. EXECUTIVE SUMMARY

1.1 The purpose of this report is to seek approval to a programme of ordinary meetings of the Council for the Civic Year 2024/25.

2. RECOMMENDATIONS

2.1 That the Calendar of Meetings for 2024/25, as attached as Appendix A, be approved.

3. REASONS FOR RECOMMENDATIONS

3.1 To enable Members to agree a programme of ordinary meetings of the Council for 2024/25.

3.2 To enable Members to agree the Calendar of meetings for 2024/25.

4. ALTERNATIVE OPTIONS CONSIDERED

4.1 A number of alternative dates were considered during consultation.

5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS

5.1 Consultation has been undertaken with the political Group Leaders and Senior Officers.

6. FORWARD PLAN

6.1 This report does not contain a recommendation on a key decision and has not been referred to in the Forward Plan.

7. BACKGROUND

7.1 Standing Order 4.8.1(a)(xi) requires the Council, at its Annual meeting, to approve a programme of ordinary meetings of the Council for the ensuing Civic Year.

8. RELEVANT CONSIDERATIONS

- 8.1 Following consultation with the political Group Leaders, the following dates are recommended for ordinary meetings of the Council during the Civic Year 2024/25:

Thursday, 11 July 2024 – 7.30pm
Thursday, 19 September 2024 – 7.30pm
Thursday, 28 November 2024 – 7.30pm
Thursday, 23 January 2025 – 7.30pm
Thursday, 27 February 2025 – 7.30pm
Thursday, 17 April 2025 – 7.30 pm

- 8.2 Should circumstances dictate that any extraordinary meetings of the Council are required to deal with time critical issues in addition to the above programme of meetings then these will be arranged if necessary.
- 8.3 There may be the requirement for strategic type planning matters to be considered within the lifetime of this Calendar of Meetings. This has been accommodated through the addition of Planning Control Sub-Committee meeting dates being identified within the Calendar of Meetings. Further details will be provided at a future meeting of Council.
- 8.4 Following consultation with the political Group Leaders, the Calendar of Meetings for 2024/25, as attached as Appendix A, is recommended for the Civic Year.

9. LEGAL IMPLICATIONS

- 9.1 Paragraph 4.8.1(a) (xi) of the constitution provides in the terms of reference for the Annual Council meeting to include amongst other things “approving a programme of ordinary meetings of the Council for the year”.
- 9.2 Provisions for calling meetings, enabling the public to be present and making documents available are contained in two principal pieces of legislation: the Local Government Act 1972, ss 100A to 100K for meetings of the full council and for non-executive committees and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 for executive meetings, in particular cabinet.
- 9.3 The Local Government Act 1972 requires members to be physically present in order for a meeting to take place.

10. FINANCIAL IMPLICATIONS

- 10.1 No financial implications arise directly from this report. A schedule of meetings forms part of the Council’s usual business arrangements.

11. RISK IMPLICATIONS

- 11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered. Each year the Council undertakes a review of outside bodies, including whether Members are insured or indemnity provided by the outside body. This is a relevant consideration when nominating any Member to an external organisation.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

- 12.2 There are no equalities implications in this report.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 The Social Value Act and “go local” policy do not apply to this report.

14. ENVIRONMENTAL IMPLICATIONS

- 14.1. There are no known Environmental impacts or requirements that apply to this report.

15. HUMAN RESOURCE IMPLICATIONS

- 15.1 There are no human resource implications.

16. APPENDICES

- 16.1 Appendix A – Calendar of Meetings 2024/25

17. CONTACT OFFICERS

Author

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Contributors

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18. BACKGROUND PAPERS

- 17.1 None.

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SUBJECT TO RATIFICATION AT ANNUAL COUNCIL
NORTH HERTS COUNCIL
SCHEDULE OF COUNCIL AND COMMITTEE MEETINGS 2024/2025

7.30pm start unless stated	Regular Meeting day	MAY 2024	JUNE 2024	JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025
COUNCIL													
COUNCIL	Thurs	23 Annual		11		19		28		23	27** ***		17
Council Tax Setting Cttee (17.00)	Thurs									23			
EXECUTIVE													
CABINET	Tues		25	9		10		19		14	11*	18	
FORWARD PLAN PUBLISH	Fri	24			9		18		13	10	14		
Cabinet Sub-Committee (Council Charities) (18.30)	Tues							19					
Cabinet Sub-Committee (Local Authority Trading Companies' Shareholder)						10							
REGULATORY													
Licensing and Regulation Committee	Mon						14						
Planning Control Committee	Thurs		13 & 27	4 & 18		5 & 26	10 & 24	7 & 21	3 & 19	16 & 30	13 & 25 (Tues)	6 & 20	3 & 15 (Tues)
Planning Control Sub-Committee	Mon									20	17	17	21
Standards Committee	Wed						23					26	
SCRUTINY													
Overview & Scrutiny Committee	Tues		18			3		12		7	4	11	
OTHER COMMITTEES													
Finance, Audit & Risk Committee	Wed		19			4 & 25		13		8	5	12	
Joint Staff Consultative Cttee (10.00am)	Wed		12				9			8		19	

**SUBJECT TO RATIFICATION AT ANNUAL COUNCIL
NORTH HERTS COUNCIL
SCHEDULE OF COUNCIL AND COMMITTEE MEETINGS 2024/2025**

7.30pm start unless stated	Regular Meeting day	MAY 2024	JUNE 2024	JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025
PARTNERSHIPS, PANELS AND LIAISON MEETINGS													
Cabinet Panel on the Environment	Wed			10			16			22			2
CCTV Partnership Joint Executive			24										
BUDGET WORKSHOPS													
Administration								4 (Mon)					
Opposition								11 (Mon)					
CIVIC, ELECTORAL AND DEVELOPMENT EVENTS													
District Council Elections (All Out)	Thurs	2											
Chair's Reception/Civic Event	Fri									28			
Youth Democracy Day	Thurs							7 or 14					
Members Induction Training		13 to 17											
Member Development Session	Mon			8			7		9		10		7
WORKING GROUPS													
Constitutional & Governance Working Group				1 (Mon)		4 (Wed)							
Community Governance Review Working Group	Mon 2pm		17										

* Cabinet to consider Budgets; ** Council to set Budgets; *** To set Council Tax.

SUBJECT TO RATIFICATION AT ANNUAL COUNCIL
NORTH HERTS COUNCIL
SCHEDULE OF COUNCIL AND COMMITTEE MEETINGS 2024/2025

7.30pm start unless stated	Regular Meeting day	MAY 2024	JUNE 2024	JULY 2024	AUG 2024	SEPT 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025
COMMUNITY FORUMS													
Baldock & District Forum	Mon		17			9			2			3	
Hitchin Forum	Tues		11			17			10			4	
Letchworth Forum	Wed		5			18			11			19	
Royston & District Forum	Wed		11 (Tues)			11			4			5	
Southern Rural Forum	Thurs		20			12			12			13	

KEY DATES

School Holidays Hertfordshire

School year (2023/24)

Half term holiday: 27 May 2024 – 31 May 2024

Summer holiday: 24 July 2024 – 1 September 2024

School year (2024/25)

Start of term: 2 September 2024

Half term holiday: 28 October 2024 – 1 November 2024

Christmas holiday: 23 December 2024 – 3 January 2025

Half term holiday: 17 February 2025 – 21 February 2025

Easter holiday: 7 April 2025 – 21 April 2025

Half term holiday: 26 May 2025 – 30 May 2025

Summer holiday: 24 July 2025 – 3 September 2025

Political Party & LGA Conferences

Labour Conference: 22 – 25 September

Conservative Conference: 29 September – 2 October

Liberal Democrat Conference: 14 – 17 September

LGA Conference: 2 – 4 July

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**ANNUAL COUNCIL
23 MAY 2024**

PART 1 – PUBLIC DOCUMENT

TITLE OF REPORT: NOMINATION OF REPRESENTATIVES ON OUTSIDE ORGANISATIONS AND OTHER BODIES FOR 2024/25

REPORT OF THE DEMOCRATIC SERVICES MANAGER

COUNCIL PRIORITY: PEOPLE FIRST / SUSTAINABILITY / A BRIGHTER FUTURE TOGETHER

1. EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to present a list setting out the nomination of representatives on Outside Organisations and Other Bodies for 2024/25.

NB If a Member is nominated to or is on an outside body, they have an Interest under the Code of Conduct, they must comply with the Code requirements Section 17, Appendix B – Constitution [[page click here](#)]. If unclear, seek advice from the Monitoring Officer or Deputy.

2. RECOMMENDATIONS

- 2.1 That the list of nominations of representatives on Outside Organisations and Other Bodies for 2024/25, as set out in Appendix A to the report be approved.
- 2.2 That Political Group Leaders notify the Democratic Services Manager of nominations to the remaining vacancies or any changes to the existing representatives on outside organisations.

3. REASONS FOR RECOMMENDATIONS

- 3.1 To comply with the provisions of Standing Order 4.8.1(b)(iv) and (v) of the Council's Constitution.

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1 None.

5. CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS

- 5.1 The Leaders of the Political Groups have been consulted regarding the nomination of representatives on Outside Organisations and Other Bodies for 2024/25.

6. FORWARD PLAN

- 6.1 This report does not contain a recommendation on a key decision and has not been referred to in the Forward Plan.

7. BACKGROUND

- 7.1 Standing Order 4.8.1(b)(iv) of the Council's Constitution states that at the Annual Meeting, the Council will

“receive nominations of Councillors to serve on each Committee and outside body”.

- 7.2 Standing Order 4.8.1(b)(v) states that at the Annual Meeting, the Council will also

“make appointments to those Committees and nominations to outside bodies, except where nomination to those bodies has been delegated by the Council or is exercisable by the Cabinet”.

8. RELEVANT CONSIDERATIONS

- 8.1 A review of Outside Body appointments was carried out between February – March 2024. Both outside organisations and the appointed Members were surveyed. The survey assisted to ascertain whether the outside bodies were still active as well as the value in appointments to Outside Bodies. The response rate for organisations was 31 out of 49 (63%) and 8 out of 30 Members appointed to bodies (26%).

- 8.2 Group Leaders have been asked to consider the nominations as approved for 2023/24 and propose any alterations they felt necessary for 2024/2025, having given regard to 8.3 – 8.5 below.

- 8.3 A number of organisations raised issues with their representatives not attending meetings or being unresponsive to correspondence. Whilst this is taken into account, the Council will continue to appoint to these organisations until a further, more in-depth, review can take place.

- 8.4 A number of organisations noted that the Member representative was of value to the organisations, through offering support and advice on how to improve the services.

- 8.5 A further review will take place in the 24/25 Civic Year and will be a more comprehensive review of all organisations to which the Council appoints representatives. This review will also look at further opportunities for the Council to appoint to other organisations in the district.

8.6 Appendix A to the report sets out the nomination of representatives to Outside Organisations and Other Bodies for 2024/25.

9. LEGAL IMPLICATIONS

9.1 The legal and constitutional requirements are set out in the main body of this report.

9.2 It is a constitutional requirement to review the appointments to outside organisations at the Annual Meeting.

9.3 Appointments are made by the Council in the interests of openness and transparency.

9.4 Members are required to include any appointments to Outside Organisations or Bodies on their Register of Interests within 28 days of the appointment.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial implications arising directly from this report.

11. RISK IMPLICATIONS

11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered. Each year the Council undertakes a review of outside bodies, including whether Members are insured or indemnity provided by the outside body. This is a relevant consideration when nominating any Member to an external organisation.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 There are no direct equalities implications arising from this report. However, equalities implications from the individual recommendations will continue to be considered and assessed during the decision-making process.

13. SOCIAL VALUE IMPLICATIONS

13.1 The Social Value Act and “go local” policy do not apply to this report as it not a procurement.

14. ENVIRONMENTAL IMPLICATIONS

14.1. There are no known Environmental impacts or requirements that apply to this report.

15. HUMAN RESOURCE IMPLICATIONS

15.1 There are no human resource implications.

16. APPENDICES

16.1 Appendix A – Nomination of Representatives on Outside Organisations and Other Bodies for 2024/25. *(A more comprehensive Appendix A will be circulated as a supplement when appointments are available).*

17. CONTACT OFFICERS

Author

17.1 James Lovegrove, Committee, Member and Scrutiny Manager
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Contributors

17.2 Melanie Stimpson, Democratic Services Manager
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17.3 Jeanette Thompson, Service Director: Legal and Community
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18. BACKGROUND PAPERS

18.1 None.

NOMINATION OF REPRESENTATIVES OF THE COUNCIL ON OUTSIDE BODIES AND ORGANISATIONS
2024/25

Where more than the appointees required have been nominated, a vote will be required at Annual Council.
Where this is the case, it has been highlighted in red.

Organisation	23/24 Representative	Date of Retirement	Term of Office	24/25 Nominees
Baldock Community Forum Community Interest Company	Cllr A Willoughby	2024	1	
Baldock Town Twinning Association	Cllr J Cowell Cllr A Willoughby	2024 2024	1 1	
Baldock United Almshouses Charities	Cllr M Muir Cllr M Weeks Cllr A Willoughby	2024 2024 2024	1 1 1	
Baldock Youth and Community Association	Cllr J Cowell Cllr M Weeks Cllr A Willoughby	2024 2024 2024	1 1 1	
Bedford and River Ivel Internal Drainage Board	Cllr S Jarvis (Executive Member)	2024	1	
British Schools Museum	Cllr K Hoskins	2024	1	
Charles Collison Trust	Cllr I Albert	2024	1	
Chilterns Conservation Board	Cllr S Jarvis (Executive Member)	2024	1	
Citizens Advice North Herts	Cllr L Peace Cllr D Marsh Cllr S Bloxham	2024 2024 2024	1 1 1	
East of England Leaders Group	Cllr E Dennis (Leader of the Council) Sub Cllr R Brown (Deputy Leader of the Council)	2024 2024	1 1	Leader of Council Sub – Deputy Leader of Council
Grange Fellowship Community Association	Cllr D Allen Cllr D Marsh Vacant	2024 2024 Vacant	1 1 1	
Hertfordshire Building Preservation Trust	Cllr D Levett	2024	1	
Hertfordshire Community Covenant Board	Cllr A Willoughby	2024	1	
Hertfordshire Climate Change and Sustainability Partnership	Cllr S Jarvis	2024	1	
Hertfordshire Health Scrutiny Committee	Cllr V Bryant Sub Cllr D Levett	2024	1 1	NB. Cannot be an Executive Member and must be a Member of Overview and Scrutiny¹
Hertfordshire Waste Partnership	Cllr A Allen (Executive Member for Recycling & Waste Management) Sub Cllr Tom Tyson (Deputy Executive Member for Recycling and Waste Management)	2024 2024	1 1	
Herts Leaders' Group	Cllr E Dennis (Leader of the Council) Sub Cllr R Brown (Deputy Leader of the Council)	2024 2024	1 1	Leader of Council Sub – Deputy Leader of Council
Hitchin BID	Cllr K Hoskins	2024	1	

¹ Also, cannot be a staff member of Hertfordshire County Council or a staff member or board member of any Hertfordshire Health Trust.

Hitchin Charity School Endowment	Cllr V Bryant	2024	1	
Hitchin Cow Common Trust	Cllr I Albert	2024	1	
Hitchin Educational Foundation	Cllr K Hoskins	2024	4	
	Cllr R Thake	2025	4	
	Cllr C Strong	2024	4	
	Vacant	Vacant	4	
	Cllr I Albert	2025	4	
Hitchin Initiative	Chair of Hitchin Forum	2024	1	Chair of Hitchin Forum
Hitchin Town Band Committee	Cllr N Mason	2024	1	
Hitchin Town Twinning	Cllr S Collins	2024	1	
	Cllr I Albert	2024		
Hitchin United Charities	Vacant	Vacant	1	
	Cllr R Thake	2024	1	
	Cllr T Tyler	2024	3	
	Cllr C Strong	2024	1	
	Cllr V Bryant	2024	3	
Howard Garden Social and Day Care Centre	Cllr P Weeder	2024	1	
	Cllr M Muir	2024	1	
	Cllr T Thomas	2024	1	
Jackmans Community Association	Cllr S Nolan	2024	1	
	Cllr D Levett	2024	1	
	Cllr M Debenham	2024	1	
King George V Playing Fields User Group	Cllr I Albert	2024	1	
	Cllr C Lucas	2024	1	
	Cllr R Thake	2024	1	
	Cllr D Winstanley	2024	1	
Knebworth House Education and Preservation Trust	Chair of the Council	2024	1	Chair of the Council
Knebworth Twinning Association	Cllr L Nash	2024	1	
Knebworth Village Trust	Cllr M Tandi	2024	1	
	Cllr L Nash	2024	1	
Letchworth Civic Trust	Cllr P Weeder	2024	1	
	Cllr D Allen	2024	1	
Letchworth Garden City BID	Cllr D Allen	2024	1	
Letchworth Garden City Heritage Foundation	Cllr I Mantle	2024	The term of office of the person appointed	
Letchworth Garden City Town Twinning Association	Cllr P Weeder	2024	1	
London Luton Airport Consultative Committee	Cllr S Jarvis	2024	1	
North Hertfordshire Centre for Voluntary Service	Cllr D Levett	2024	1	
	Cllr V Bryant	2024	1	
	Vacant	Vacant	1	
North Herts Minority Ethnic Forum	Cllr C Brownjohn	2024	1	
Parking Traffic Regulations Outside London (PATROL) Adjudication Joint Committee	Cllr R Brown	2024	1	
Police and Crime Panel	Cllr A Willoughby	2024	1	
	Sub Cllr V Bryant	2024	1	
Royston & District Community Transport Scheme	Cllr R Brown	2024	1	
Royston Community Association	Cllr R Brown	2024	1	
	Cllr C Brownjohn	2024	1	
	Vacant	Vacant	1	
Royston First Advisory Council (BID)	Cllr R Brown	2024	1	
Royston Old People's Day Centre Committee (Royston Old Barn)	Cllr C Brownjohn	2024	1	
Royston Town Twinning Association	Cllr C Brownjohn	2024	1	
St. Michaels Mount Community Centre, Hitchin – Management Committee	Cllr J Denselow	2024	1	
	Cllr E Dennis	2024	1	
	Cllr D Wright-Mason	2024	1	

Survivors Against Domestic Abuse (SADA)	Cllr S Prendergast	2024	1	
Walsworth Community Association	Cllr J Denselow	2024	1	
	Cllr E Dennis	2024	1	
	Cllr D Wright-Mason	2024	1	
Westmill Community Centre, Hitchin – Management Committee	Cllr C Billing	2024	1	

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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